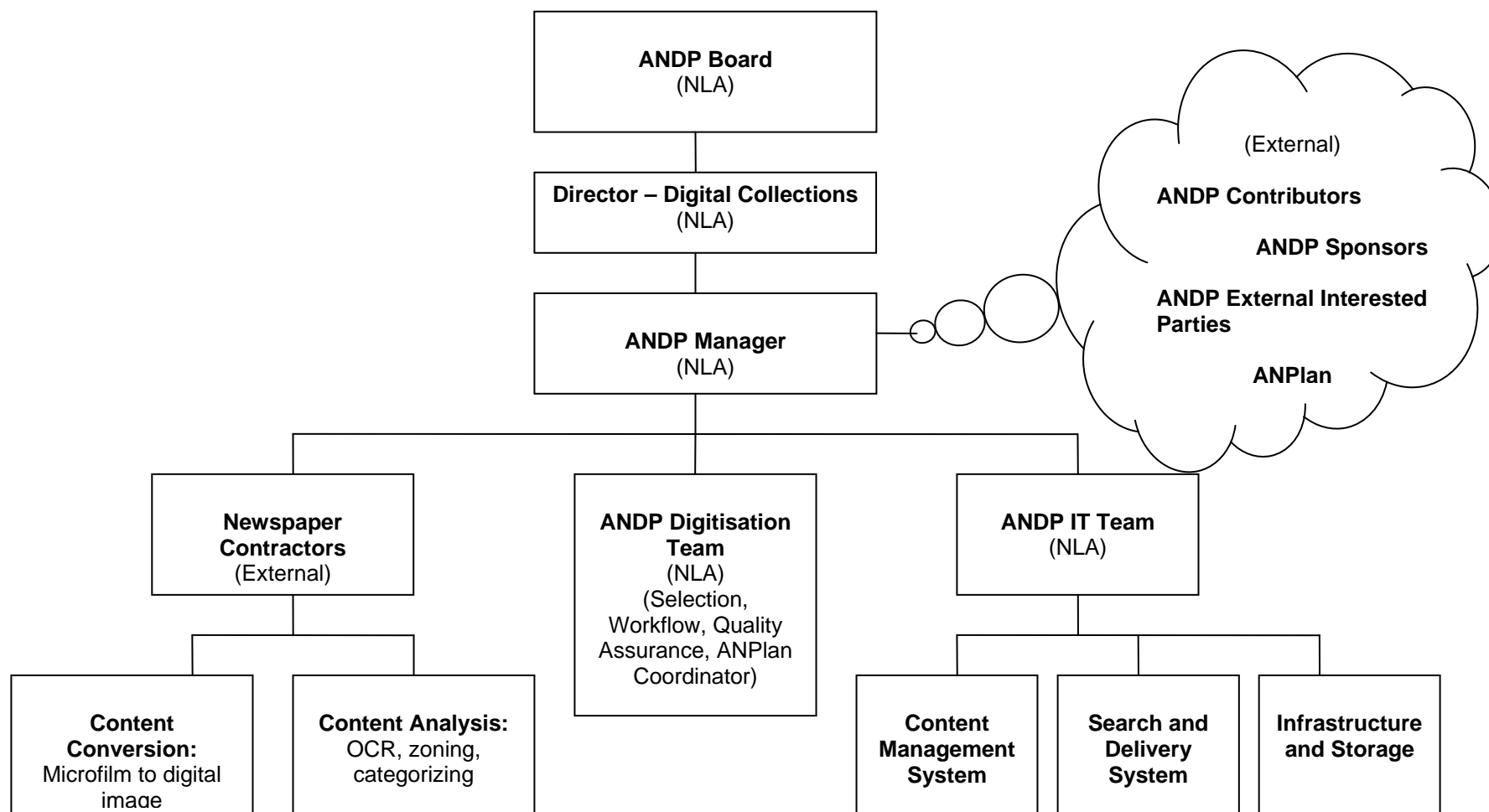


Australian Newspapers Digitisation Program



Organisational Structure (23 May 2008)



Australian Newspapers Digitisation Program Roles and Responsibilities and Staffing

1. Program Leader role

The National Library of Australia is the Program Leader. The responsibilities of the Program Leader are to:

1. Develop and provide a national framework for the ANDP consisting of:
 - o Technical and resource infrastructure
 - o Content management system
 - o File storage system
 - o Search and Delivery system (free and online)
 - o Training, support and advice to contributors about creating and sharing content.
 - o Ongoing support of all aspects of the national framework.
2. Select and prioritise newspaper titles for inclusion in the service in consultation with Contributors.
3. Collaborate with Contributors to source content.
4. Fund the processing of 3.4 million newspaper pages to establish the initial content of the service.
5. Manage and undertake the processing of 3.4 million newspaper pages.
6. Manage the digitising and processing of the Sydney Morning Herald 1831- 1954 for inclusion in the service (1 million pages).
7. Share information and report on progress.
8. Promote the program and the service.

1.1 National Library Staff

ANDP Board

Role: Review overall program, schedule, cost, deliverables and resolve major issues.

Staff: Assistant Director General - Innovation (Chair) Warwick Cathro
Assistant Director General - Collections Management Pam Gatenby
Assistant Director General - Information Technology Mark Corbould
Director - Digital Collections Management Cathy Pilgrim
Manager – ANDP Rose Holley

ANDP Manager

Role: Manage the program, project teams and administration

Staff: ANDP Manager Rose Holley

ANDP Digitisation Team

Role: Selection and retrieval of newspapers. Oversee newspaper digitisation processes and workflows. Quality assurance processes. Administration and coordination for ANPlan. Assist with administration for project manager.

Staff: Project Officers
Quality Assurance Assistants
ANPlan Coordinator

ANDP IT Team

Role: System architecture and design. Software development – Content Management System, Search and Delivery System. Managing infrastructure and storage

Staff: Lead System Architect Kent Fitch
Programmers
Business Analyst (metadata specialist)
Web designers
Storage Manager
Systems Administrator

1.2 Newspaper Contractors

Content Conversion Contractors

Role: Scan newspaper microfilm into digital images to NLA requirements.

Content Analysis and OCR Contractors

Role: Process digital images into a full text resource (by using zoning, categorisation and OCR methods) to NLA requirements.

2. External Stakeholders

2.1 Contributors

Contributors may be libraries, organisations, individuals, councils, newspaper publishers, commercial subscription services, or private companies. Current Contributors are:

- All Australian State and Territory Libraries
- W & F Pascoe's Ltd

The primary responsibility of the Contributor is to:

1. Provide source e.g.
 - Lending duplicate negative or master newspaper microfilm
 - Providing newspaper digital image files
 - Providing newspaper xml files
 - Providing hard copy newspapers

and to negotiate copyright permissions for their contributed content. (Copyright applies after 1954).

In addition Contributors will generally:

2. Give suggestions for title inclusions.
3. Provide feedback on the search and delivery system.
4. Share information.
5. Promote the service.

2.2 Sponsors

Sponsors can be any organisation or individual. Current Sponsors are:

- The Vincent Fairfax Family Foundation.

The responsibilities of the Sponsor is to:

1. Provide funding directly to the National Library of Australia for newspaper digitisation, newspaper processing, or to support any aspect of the national framework.

2.3 External Interested Party

External interested parties can be groups, societies, organisations, individuals (general public), National Libraries, sponsors, commercial subscription services, newspaper publishers, private companies. External interested parties may be potential future Contributors or users of the service when launched. They may be other organisations particularly interested in the framework and processes. The service to access the newspapers free on-line will be aimed at all Australians and this will include:

Educational Educators and Learners at primary, secondary and tertiary level and lifelong learners.

Specialist	Professional and semi-professional users such as librarians, researchers, genealogists.
General	Non-professional users with general rather than specialist needs e.g. individuals browsing for interest or leisure.

The responsibilities of the External Interested Party may include:

1. Giving suggestions for title inclusions.
2. Providing feedback on the search and delivery system.
3. Sharing information.
4. Promoting the service.

2.4 ANPlan

ANPlan was established in 1992. Its members are representatives from all Australian State and Territory Libraries. ANPlan has 3 objectives – to collect, preserve and provide access to Australian newspapers. ANDP was established in 2007. ANDP has a close relationship with ANPlan in the following ways:

- All ANPlan members are ANDP contributors (State and Territory Libraries).
- ANDP representatives attend ANPlan meetings.
- The ANPlan co-ordinator is based at the National Library of Australia and works within the same branch as the ANDP staff.
- ANDP is supporting ANPlan to meet its objectives in the following ways:
 - Access. ANDP will provide free online access to Australian newspapers.
 - Collect. ANDP will identify missing pages and issues from existing microfilms.
 - Preserve. ANDP is providing advice and information about newspaper digitisation processes and costs.